

**Casey City Council
Casey Library
March 7, 2016
Regular Meeting**

The regular meeting of the Casey City Council was held Monday March 7, 2016 at 7:00 p.m. Present were Mayor Barry Chalfant, Council members Robb Sneller, Bret Wedemeyer and Nick Lindberg. Also present was City Clerk, Michelle King and Public Works Director Ben Stouffer.

Mayor Chalfant called the meeting into order.

A Motion to approve the agenda as posted and presented by Wedemeyer and second by Lindberg. All ayes. Carried.

A motion to approve the consent agenda, which included the minutes from the February 1st, 2016 regular meeting, February 9th, 2016 special meeting, and the bill listing was made by Wedemeyer and seconded by Lindberg. All ayes. Carried.

List of bills presented are as follows:

BILLS NEEDING APPROVAL FOR MARCH 7, 2016 COUNCIL MEETING		
VENDOR	FOR	AMOUNT
ADAIR CO FREE PRESS	PUBLICATIONS	\$ 28.00
ADAIR LUMBER	GROUND MAIN	\$ 184.38
ADAIR NEWS	PUBLICATIONS	\$ 455.07
AGRIDRAIN	EQUIPMENT	\$ 62.06
AGSOURCE	TESTING	\$ 708.80
AUDITOR OF STATE	YEARLY FEE	\$ 1,200.00
BEN STOUFFER	MILEAGE	\$ 63.83
CASEY POST OFFICE	POSTAGE	\$ 171.75
CASEY TELEPHONE	UTILITIES - TELEPHONE	\$ 186.02
EXCHANGE STATE BANK	LOAN PAYMENT	\$ 10,000.00
FICA	FICA	\$ 1,973.59
GUTHRIE CENTER TIMES	PUBLICATIONS	\$ 64.00
GUTHRIE CO REC	UTILITIES - ELECTRIC	\$ 455.93
GUTHRIE CO TREASURE	GROUND MAIN	\$ 94.00
IOWA LEAGUE OF CITIES	YEARLY DUES	\$ 50.00
IPERS	IPERS	\$ 1,234.83
JACOBSEN	GROUND MAINT	\$ 273.09

MENARDS	GROUND MAINT	\$ 227.71
MICHELLE KING	REIMBURSEMENT	\$ 78.21
MIDWEST OFFICE TECHNOLGY	OFFICE SUPPLIES	\$ 136.62
MUNICIPAL SUPPLY	EQUIPMENT	\$ 344.18
PAYROLL	PAYROLL	\$ 6,518.27
PETTY CASH	POSTAGE	\$ 60.19
RICK HAYS	SEWER TESTING	\$ 500.00
SCHILDBERG	GROUND MAINT	\$ 270.92
STAR EQUIPMENT	EQUIPMENT	\$ 216.00
STUART APPLIANCE	BUILDING MAINT	\$ 64.37
STUART HERALD	PUBLICATIONS	\$ 44.00
TREASURER	WITHHOLDING	\$ 314.00
TREASURER	SALES TAX	\$ 1,812.00
USA BLUE BOOK	EQUIPMENT	\$ 139.07
UTILITY SERVICE CO	GROUND MAINT	\$ 1,629.37
VISA-ROLLING HILLS	POSTAGE	\$ 89.60
VISA-UMB	MISC	\$ 446.03
WALLACE AUTO	VECH MAINT	\$ 26.47
WELLMARK	INSURANCE	\$ 2,750.20
		\$ 32,872.56

Stouffer provided an update for public works. A Pump was down, repaired and replaced at sewer plant today. Working on getting meters changed and readers installed and working properly. A leak was detected during the last meter reads, repairs have been made. Vias pump will be here to do maintenance on well #2, this well leave 1 more to do.

Bids have come back to replace the controls at the water plant, they were higher than expected. Stouffer will do some of the work and get the auto dialer installed which will get us in compliance with the DNR. The estimated cost to install the auto dialer should be under \$500.00.

Rick Hays was present and provided reads for the flows at the sewer plant for January and February. Flows continue to be over the acceptable daily and 30 day average, suggested by the DNR for the plant. Hays provided a bid from Hydro-Klean to camera and clean the sewer lines. The City has approximately 26,000 feet of sewer lines. The bid is in the amount of \$32,860.00 over a 3 year plan.

King provided a clerks report on paper. King will be taking some personal days March 17th and 18th, the office will be closed those days. King address that all complaints and or concerns are to be submitted to the City using the Citizen Input form that has been in

effect since 2014. All forms must have the person(s) name that is filing out and submitting the form. Any concern or complaint received without a name and contact information will not be considered or passed on.

King advised the council that Dave Kuster has expressed an interest in renting the old gas station building from the City to open a lawn mower repair and/or tire repair shop. Council is not interested in renting or selling the property at this time.

King has received a letter of resignation from Council by Marilyn Harden. Since the letter was dated 3-6-16 and received 3-7-16 there was not enough time to get it on the agenda to accept the resignation. A special meeting will be held Thursday March 10th at 6:00pm.

Mayor Chalfant reported he meet with County Sherriff Argenbright, and by state code the City is to provide police coverage. Any amount the City pays the County for an additional officers will be noted that it was received by the City of Casey.

Mayor Chalfant toured the water plant with public works director Stouffer and plans on touring the rest of the City property.

Connie Baumgardner addressed the Council regarding a water leak she had at her property. A total of 154,200 gallons was used during the leak. She is asking that the council forgive a portion of the sewer bill. The leak has been repaired. A motion by Sneller and second by Lindberg to only charge a three month average for the sewer portion of the March billing. All ayes. Carried.

A motion by Lindberg and second by Wedemeyer to go into public hearing regarding the Budget for the period July 1, 2016 to June 30, 2017. All ayes. Carried.

There are not public comments.

A motion by Lindberg and second by Wedemeyer to go out of public hearing regarding the Budget for the period July 1, 2016 to June 30, 2017. All ayes. Carried.

A motion by Sneller and second by Lindberg to approve Resolution 2016-04 regarding the budget for the period of July 1, 216 to June 30, 2017. All ayes. Carried.

A motion by Lindberg and second by Wedemeyer to go into public hearing regarding the General Obligation Loan Agreement. All ayes. Carried.

There were not comments.

A motion by Lindberg and second by Wedemeyer to go out of public hearing regarding the General Obligation Loan Agreement. All ayes. Carried.

A motion by Sneller and second by Wedemeyer to approve Resolution 2016-05 Authorizing and approving a loan agreement with Rolling Hills Bank providing for the issuance of General Obligation Refunding Bonds, series 2016 and providing for the levy of taxes to pay the same. All ayes. Carried.

Stouffer addressed the Council and requested that the not to exceed amount for the purchase of a new City truck be moved from \$10,000.00 to \$15,000.00. Stouffer has continued to look but seems what he is finding suitable for the City is over the \$10,000.00 limit. After additional discussion a motion by Sneller an second by Wedemeyer to increase the not to exceed limit to \$15,000.00, but wait until the April 1st to see with that state has for trade ins before going elsewhere to get a truck. All ayes. Carried.

Hays provide a bid from PREMIX to install the auto dialer at the sewer plant, get the current controls collaborated to read flows, as required by DNR. The auto dialer would use a modem and would be able to be monitored remotely. The cost to install the unit is \$5,600.00. Plus the cost of the monthly modem set up and cost of \$350.00. A motion by Wedemeyer and second by Sneller to approve the bid with PREMIX. All ayes. Carried.

At 7:47 pm councilmember Peterson arrived.

A motion by Lindberg and second by Wedemeyer to hire Ryan Cline at a rate of \$15.00 per hour as the part time Public Works Assistant. All ayes. Carried.

Discussion about the City selling scoops of rock, and truck loads of rock was held. Item is tables until the special meeting on March 10th to determine a set price to sell scoops of rock for private use? The City will not be selling truckloads of rock for private use.

Discussion was held regarding the rocking of City alleys. A motion by Lindberg and second by Sneller that the City will maintain, if a resident request to do so, at the discretion of the City. All ayes. Carried.

Wedemeyer had expressed concerns of Baker street south of the railroad tracks and West Thomas form Baker to McPherson. Discussion was held. The City will reach out to West Central for possible resolutions.

Discussion was held regarding the ditch and road way near 308 E 2nd street. Stouffer will be digging out the ditch and that should resolve a large portion of the issue.

A motion by Lindberg and second by Sneller to set April 4, 2016 at 7:00pm as the public hearing for the adoption of updated code of Ordinances. All ayes. Carried.

Discussion on who is responsible for maintain the grounds at the ball field were held. The Casey Service Club owns the property. The Adair Boys and Girls Club has been using the ground for youth baseball games. The City of Casey has mowed the grounds last year. Item is tabled so additional information can be gathered.

City mowing for the season of 2016 was discussed. There are multiple locations that the City is responsible to mow. The new employee will be working approximately 30 hours a week and can do some mowing. Last year part of the mowing was hired out, records indicated that it took approximately 30-35 hours a week to maintain that portion of the mowing. Item is tables until the march 10th meeting to gather additional information.

A motion by Peterson and second by Sneller to approve Resolution 2016-06 approving the Organization resolution and agreement for Credit card with UMB bank. All ayes. Carried.

Employee compensation was reviewed.

After discussion a motion by Peterson and second by Lindberg to eliminate the Meter Read position and the public works department will start reading the meters monthly, effective April 1, 2016. All ayes. Carried.

Discussion was held for the compensation increase for the City Clerk. A Lindberg and second by Peterson to hold off on a raise until the past books are balanced and actual hours worked can be evaluated. All ayes. Carried.

A motion to closed City hall to the public on Tuesday and Thursdays from noon on was made by Wedemeyer and second by Lindberg. All ayes. Carried.

Lindberg addressed the council about price plans for a City Web pages. Lindberg will create a website free of charge for the City, the City will only need to pay for the plan itself. Council agrees to have Lindberg created a free website and have it presented to the council at the April meeting.

King addressed the Council about Local Option Sales Tax in the Adair County Side of the City. The City had LOST that had a sunset date. The question was put back on ballots and voted on by the Citizens, however no one on the Adair County Side voted for or against LOST so it lost due to no votes. In order to have it placed back on a ballot, the council has to make a motion to proceed with the legal process to get it back out to the voters. A motion by Wedemeyer and second by Sneller to proceed with the legal process to attempt to get the LOST (Local Option Sales Tax) back on the ballot for voter approval. All ayes. Carried.

Discussion was held on possible design alternatives of the new Community building. A questionnaire will be sent out to anyone with the zip code 50048 asking for additional feedback on new building ideas. A public question and answer forum will be held April 4th at 6pm for 45 minutes prior to the regular council meeting.

Nuisance properties were discussed. A final notice will be sent to 203 W grant. Continue to wait for Attorney to send letters to previous nuisance properties for follow up.

Dirk and Donna Sheeder addressed the Council and expressed an interest in purchasing a portion of City property to the west of their property. After discussion it was decided that Sheeder's were no longer interested in purchasing the property due to the expected cost to survey and transfer the land. The City will work on getting the area cleaned up.

At 10:45 p.m. a motion by Peterson and second by Lindberg to adjourn. All ayes. Carried.

Barry Chalfant-Mayor

ATTEST:

Michelle King- City Clerk

FEBRUARY 2016 BALANCE SUMMARIES

FUND	EXPENSES	
	MONTH TO DATE EXPENSES	YEAR TO DATE EXPENSES
GENERAL	7,292.86	165,851.58
ROAD USE	1,639.81	46,134.78
EMPLOYEE BENEFIT	44,788.99	56,918.60
EMERGENCY	20,180.32	20,180.32
LOCAL OPTION SALES TAX	79,273.68	79,273.68
DEBT SERVICE	0.00	10,000.00
2015 CITY HALL	0.00	123,841.64
WATER	4,489.55	67,429.75
SEWER	3,349.42	59,172.33
TOTAL	161,014.63	628,802.68

REVENUES

FUND	MONTH TO DATE REVENUES	YEAR TO DATE REVENUES
GENERAL	150,468.78	273,374.97
ROAD USE	0.00	27,961.23
EMPLOYEE BENEFIT	288.65	25,363.26
EMERGENCY	15.15	1,414.26
LOCAL OPTION SALES TAX	2,555.79	21,728.73
DEBT SERVICE	132.47	11,675.54
2015 CITY HALL	70,577.80	146,396.44
WATER	9,587.94	75,440.19
SEWER	8,742.35	64,310.04
TOTAL	242,368.93	647,664.66